

Leesville Road High School

Class of 2016



Senior Bulletin

Please use this bulletin to guide you through festivities and events surrounding graduation. Senior activities, dates, procedures, and responsibilities are explained for you. Your attention to each activity's details will make your graduation a memorable occasion for you and your family. The administration, faculty and staff of Leesville Road High School wish the best for each of you.

Enjoy this happy time!

SENIOR OBLIGATIONS: a senior will not receive graduation ceremony tickets or a diploma until all obligations, fines and fees have been met and cleared

CALENDAR OF EVENTS

Friday, May 6	Caps & Gowns delivered at lunch (balance due to Jostens)
Monday, May 9	Graduation Reception RSVP and \$25 optional donation due
Monday, May 16	Make-up Delivery of Caps and Gowns at lunch
Wednesday, May 25	Deadline for all scholarships/military commitments to be submitted to Student Services for announcement at the Senior Assembly
Thursday, May 26	Senior meeting and assembly practice: 8:40-10:20 Collection of senior obligations, fines and fees with Ms. Koch
Friday, May 27	Senior Assembly at 8:45 AM Senior Picnic immediately afterwards in the LRHS stadium
Monday, May 30	Memorial Day Holiday—No school
Tuesday, May 31	Seniors attend ONLY periods 1, 2 and 3. Seniors will be released at the end of 3 rd period to be on time to Graduation Practice at 3:45 Graduation Practice 3:45-5:30 PM Raleigh Convention Center
Wednesday, June 1-- Friday, June 3	Senior Exams Wednesday: Periods 1 and 2 Thursday: Periods 3 and 4 Friday: makeup day
Sunday, June 5	Baccalaureate at 3 PM (Optional) Providence Baptist Church in Delta Lake Center, Glenwood Avenue
Monday, June 6	Graduation Reception 6 PM – 8 PM LRHS Food Court Desserts and beverages; attire is business casual Your graduation tickets will be distributed at this event
Wednesday, June 8	Commencement Exercises 4 PM Raleigh Convention Center (Seniors must arrive at 3 p.m. for line-up.) The Convention Center opens at 3:15 for guests. Admission by ticket only.

DELIVERY OF CAPS & GOWNS

Date: May 6, 2016 Place: Main lobby of school Time: all of lunch
(Makeup delivery day on May 16, also at lunch)

Jostens will deliver caps and gowns in the lobby. You must pay the balance due on your order at this time. Please check to see that the cap and gown fit; if not, notify the Jostens representative immediately. These items are to be taken home, not to be worn at school. Remove the cap and gown from the packaging and hang them up to release wrinkles before the first ceremony.

Tassels for students graduating with honors (cumulative 3.5-3.999 GPA) or high honors (cumulative 4.0 or above GPA) will be distributed with the cap and gown. No other tassels are allowed.

GRADUATION RECEPTION RSVPs & DONATIONS DUE

Date: May 9, 2016

A reception honoring graduates and their guests will be hosted by parents of underclassmen on Monday, June 6 from 6 – 8 PM at Leesville Road High School. To continue this 21-year-old LRHS tradition, these parents need your RSVP to know how much food to prepare. A suggested \$25 contribution per family of 4 or over would be greatly appreciated to help offset the costs; checks can be made payable to LRHS Senior Reception. Please promptly submit RSVP cards and donations by May 9 to this address:

*LRHS Graduation Reception c/o Terri Exel
8301 Pinecrest Road
Raleigh, NC 27613*

Please note that graduation tickets will be given out at this reception event.

SUBMISSION OF SCHOLARSHIPS AND MILITARY COMMITMENTS

Date: May 25, 2016 Place: Student Services Office

Wednesday, May 25 is the deadline to submit letters regarding scholarships and military commitments or appointments. Seniors who have received scholarships for any school (whether they plan to attend that school or not) or letters of commitment to enter a branch of the armed services should submit a copy of that letter, along with the amount of the scholarship or which branch of the military, to Student Services by this date. Only those submitted by this date will be announced at the May 27 Senior Assembly.

SENIOR MEETING AND ASSEMBLY LINE PRACTICE

Date: May 26, 2016

Place: Main gym

Time: Period 2 (8:40-10:20)

Seniors should NOT bring or wear caps and gowns for this meeting. ALL SENIORS MUST ATTEND.

Seniors will receive instructions on procedures for senior assembly, Baccalaureate, graduation rehearsal, and commencement. We will explain the order for lining up at these events and hold a practice as part of this meeting. Every senior, **including early release and late arrival students**, must be present because vital information regarding assembly and graduation will be presented. Seniors will also receive **TICKETS FOR THE SENIOR CLASS PICNIC** at this time.

Suggestion: Note whether you are on the left or right side of the gym when facing the stage and relay this information to your family so they may choose their seats accordingly.

APPROPRIATE DRESS

Appropriate dress for Senior Assembly, Baccalaureate, and Commencement is cap and gown. Be sure the gown is neatly pressed for each occasion. Use a cool iron to press gowns; they will melt!

To accommodate the gown's neckline, women should wear a simple, lightweight **v-neck** dress, v-neck shirt and skirt, or v-neck shirt and dark pants. If wearing a dress or skirt, the dress should **not** exceed the gown's length. Women should wear **closed-toed dark dress shoes** with a dark heel and sole (NO espadrilles, shorts, jeans, or purses). Women should wear minimal jewelry.

Men should wear a **SOLID WHITE** shirt and a **dark** tie (NO red ties and NO suit coats). **Dark dress pants** (navy, dark gray or black) should be worn (NO khakis), with **dark socks** (NOT brown or white). Shoes should be **black or dark brown dress shoes** (NO tennis shoes, boots, Wallabees, Sperrys, etc.).

CAPS, TASSELS, & CORDS

Caps are worn **STRAIGHT** on the head, parallel to the floor by both men and women. If your cap is not correct, this will be adjusted for you before you enter the ceremony.

The tassel should be worn on the cap's right side. Pin the tassel in place for all ceremonies except commencement because graduates will be directed to move the tassel to the left side upon official pronouncement of graduation. Tassels for students graduating with honors were distributed with the cap and gown. No other type of tassel may be worn.

Only honor cords given out by these national honor societies may be worn: National Honor Society, Latin Honor Society, Spanish Honor Society, French Honor Society, International Thespian Society, Dance Honor Society, Sports Medicine Honor Society, Math Honor Society, National Art Honor Society, and Technical Honor Society. Other medals and regalia are not permitted during school-sponsored events.

ASSEMBLY ETIQUETTE

It is important to maintain our tradition of excellence, and the behavior of the senior class sets the tone for this ceremony. Each honoree and family deserve to hear his/her name. Recurrent pauses will occur in the reading of names when applause is welcome. Cheering and yelling are not appropriate for this ceremony and reflect poorly on the students and on LRHS.

NO CHEWING GUM and NO CELL PHONES WHILE WEARING YOUR CAP AND GOWN.
IF YOU CHOOSE NOT TO ABIDE BY THE RULES, YOU **WILL NOT** PARTICIPATE.

SENIOR ASSEMBLY

Date: Friday, May 27, 2016
Place: Main gym
Time: Line up time at 8:00; assembly will begin at approximately 8:45

Seniors MUST wear caps and gowns for this event.

This important event is a time when the graduating class will be presented to the school and recognized for its accomplishments. **Seniors will process in cap and gown.** After the processional, students will conduct a program recognizing seniors receiving scholarships and military appointments, as well as the presentation of the class gift, other expressions of appreciation, and farewell addresses. The program will conclude with a recessional. Seniors will return to their line-up areas (auxiliary gym or auditorium) until other students return to class.

SENIOR CLASS PICNIC

Date: Friday, May 27, 2016
Place: Leesville stadium, after the senior assembly

After the assembly, seniors will go to the stadium for a class picnic of barbecue, fried chicken, subs, potatoes, slaw, hushpuppies, tea and lemonade. **NO CAPS OR GOWNS ALLOWED INTO THE STADIUM.** Thus, seniors may need to bring a change of clothes. Your ticket for this event (received the day before at the senior assembly rehearsal) must be presented for entry. Seniors who do not wish to participate in the picnic will be required to attend regular classes or to leave campus. In case of rain, an alternate location will be announced.

This is a time for the class to celebrate and socialize. Yearbooks will have been distributed and seniors will have an opportunity for signing. After the picnic, seniors will be allowed to leave school. If students leave the stadium area, they must leave campus or return to classes. **This event is for seniors only.**

GRADUATION REHEARSAL

Seniors should NOT bring or wear caps and gowns for this meeting. ALL SENIORS MUST ATTEND. Seniors will be released from school at the end of 3rd period so they may eat lunch and travel to the Convention Center to be on time for the beginning of the rehearsal.

A map is on the back of this bulletin to locate parking for rehearsal and the ceremony.

Date: May 31, 2016
Place: Raleigh Convention Center (500 S. Salisbury Street Raleigh)
Time: 3:45-5:30 PM

All seniors who wish to participate in Commencement must be on time to the Convention Center.

Seniors are asked to locate their seats in the Exhibit Hall upon arrival and be seated so rehearsal can start on time. Be attentive and follow all instructions to make a short practice possible and to lead to a successful commencement program. At this rehearsal, seniors will receive instructions on procedures such as how to march in, where to sit, how to receive diplomas, and how to obtain ceremony tickets.

**SENIORS MUST BE PRESENT AND ON TIME TO REHEARSAL TO RECEIVE TICKETS.
TICKETS WILL BE DISTRIBUTED AT THE JUNE 6th GRADUATION RECEPTION.**

SENIOR EXAMS

Wednesday, June 1: Periods 1 and 2 Exams
Thursday, June 2: Periods 3 and 4 Exams
Friday, June 3: Exam Make-Up Day

Seniors should remember the importance of final exams. It can be difficult to concentrate at a time of celebration like graduation. For some seniors, however, exams will determine *if* they graduate. Please wait to celebrate until after the senior exam period has concluded.

If students exempt a teacher-made exam, they do not have to come. Seniors must complete and stay for the entire exam period for all exams. Senior exams will be administered in various locations that will be announced and publicized prior to these days.

GRADUATION NAME CALL LIST

One of our four assistant principals will call out your complete legal name at the graduation ceremony. If you have any concerns about the way your name is to be pronounced, please see the appropriate assistant principal based on this name breakdown:

Mr. Price A-D

Ms. Newhouse E-K

Ms. Moody L-R

Ms. Moore Rj-Z

BACCALAUREATE SERVICE (OPTIONAL)

Date: Sunday, June 5, 2016
Place: Providence Baptist Church, 6339 Glenwood Avenue, Raleigh (Delta Lake Center)
Time: 3 PM (Line up will be at 2:45)

Seniors MUST wear caps and gowns for this event.

This is not a school-sponsored event. All seniors are invited but not required to participate. The invitation for this service was given to seniors with this bulletin.

The Leesville Class of 2016 Baccalaureate will be held on Sunday, June 5, 2016, at 3 p.m. in the Delta Lake Center at Providence Baptist Church at 6339 Glenwood Avenue. All seniors who wish to participate in this program should report to the designated location by 2:45 p.m. dressed in cap and gown to line up for the processional. All family and friends are welcome to attend. A reception will follow at the church. Remember that this is a non-denominational religious service and your conduct should reflect the nature of the program. Gentlemen should remove their caps during all prayers.

GRADUATION RECEPTION & GRADUATION TICKET DISTRIBUTION

Date: June 6, 2016 Place: Leesville Road High School Time: 6 – 8 PM

A reception honoring the graduates and their guests will be hosted by underclassmen parents the evening of June 6. These parents have volunteered their time and efforts for you and your family; please remember to thank them. This is a great opportunity to show off Leesville to family, to socialize with peers, and to enjoy one last evening at LRHS.

Any senior late to Graduation Rehearsal or who has an outstanding balance at the time of the reception will not receive tickets. Those seniors should return to school on Tuesday, June 7, to clear their debts and receive their tickets. Any senior with an outstanding balance the day of graduation will not receive his/her diploma at the ceremony.

Each senior who meets all graduation requirements will receive SEVEN graduation tickets at the reception. If you choose not to attend the reception, you will need to pick up your tickets at school Tuesday morning, June 7, between 7 AM and 9 AM.

You will need a ticket for **every** person entering the Convention Center, whether they sit on a lap or in a seat, including young children. Strollers are not allowed inside the building.

NO EXTRA TICKETS WILL BE WITHHELD. If a senior needs extra tickets, he or she will need to make arrangements with fellow classmates. **The school will not have extra tickets for those who need them and the school is no longer involved with tickets once they are distributed.** Graduating seniors do NOT need a ticket for themselves.

COMMENCEMENT EXERCISES, LOGISTICS and EXPECTATIONS

Date: June 8, 2016
Place: Raleigh Convention Center
Time: 4:00 PM (Doors will open for guests at 3:15.)

Seniors MUST wear caps and gowns for this event.

Seniors should report to the Exhibit Hall at precisely **3:00 PM** for a final line check. Seniors must be present, in line, and wearing proper attire for the processional, or they run the risk of not walking across the stage and not having their names read for the diploma presentation. Students should not wander around the facility. This is a happy occasion, but also a serious one. It is a celebration to mark your academic accomplishments. This program is almost as important to your family as it is to you, so conduct yourselves accordingly. If you do not wish to abide by the rules, you will NOT participate.

- Seniors will graduate in alphabetical order. Upon hearing your name called, you will walk across the stage and receive your diploma cover from Dr. Muttillo. Accept the diploma in your **left hand** and shake Dr. Muttillo's **right hand**. After receiving the diploma cover, walk down the center steps and return to the seat designated by the junior marshal.
- Cheering and yelling are not appropriate and reflect poorly on the students and on LRHS. This applies not only to students and graduates, but to families as well. Each graduate and his family deserves to have his name read and heard. All applause should be held until appropriate times indicated in the ceremony when applause will be invited.
- As diplomas are presented, a professional photographer will take pictures of each senior. Images will then be uploaded for purchase. Guests may take pictures from their seats or the designated photography area but **MAY NOT** stand for pictures during the ceremony.
- Please note: SENIORS RECEIVE ONLY THE DIPLOMA COVER DURING THE CEREMONY. Seniors who have completed all requirements of the graduation ceremony and conducted themselves appropriately may pick up diplomas after commencement concludes. NO CHEWING GUM OR SMOKING, AND NO CELL PHONES WHILE WEARING CAP AND GOWN.
- Leesville faculty will wear nametags with blue and green ribbons at this ceremony. Be respectful of the faculty and of the guidelines they enforce. The Wake County School Board and/or the Raleigh Convention Center have established many of these expectations.
- Parents and students should not bring the following items inside the Convention Center: water or drinks, glass vases, camera tripods, balloons, strollers, signs, air horns, wrapped packages, and noise makers. Admission will be denied with these items.
- Only individuals in **wheelchairs** may **SIT** in the designated handicapped row. ONE person may accompany a handicapped individual and sit in the row behind the handicapped section. Other guests must sit in general seating. Handicapped individuals should enter from the Marriott Hotel parking deck, putting them on ground level outside section A. Handicapped persons will enter the elevator outside room A to the graduation area.

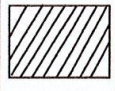
From The NORTH

WCPSS HIGH SCHOOL GRADUATIONS

Accessible  Parking is located in the parking garage under the Marriott Hotel



Legend



Parking for Graduation & Rehearsal

From I-40/South Saunders St.

Accessible  Parking Located in the Parking Garage under the Marriott Hotel